

FLETCHER ELEMENTARY SCHOOL - BUILDING AND GROUNDS USE APPLICATION

Type of Function: _____

Does this event specifically serve the youth and/or citizens of Fletcher? If so, how?

If this is a student activity, what grades does it serve?

Day(s) of week (i.e. Mondays, etc.): _____

Start Time: _____ End Time: _____

Beginning Date: _____ End Date: _____ # of Guests: _____

All applications automatically expire on the last student day of each school year, unless otherwise pre-approved.

Person Responsible: _____

Address: _____

Home Phone: _____

Cell Phone: _____

Email: _____

Facilities Requested: _____ Gym _____ Kitchen _____ Field(s)
_____ Classroom _____ Library _____ Other: _____

Fees (See policy): _____ Pd. by: _____ On: _____

Key issued to: _____ Date: _____

Applicant's Signature: _____ Date: _____

I have read and understand the current Building and Grounds Use Policy (5.14.19)

Licensed Bartender and Certified Law Enforcement, if Applicable:

Bartender: _____ Phone: _____

Hours of Coverage: _____ License # _____

Law Enforcement: _____ Phone: _____

Hours of Coverage: _____ Certification # _____

Principal's Approval: _____ Date: _____

Copy to: _____ Maintenance Mailbox

Key Returned by: _____ Date: _____

Processed for Deposit/Key Refund by Fletcher Town Clerk:Date: _____